

Pre Trip Checklist

Done	To Do	Detail
<input type="checkbox"/>	Trip Insurance	You should buy trip insurance with 7 days of making trip deposits if you want to be covered for trip cancellation. You should also consider health insurance coverage as well. Make sure to check for limitations on pre-existing conditions.
<input type="checkbox"/>	Call Credit Card Companies	Notify credit card companies where you're traveling out of the country and the dates you'll be gone. Get the phone number to report lost or stolen card for the countries you are visiting, in case you have issues while you're away.
<input type="checkbox"/>	Register Your Travel	Register your travel dates, emergency contact information and accommodation plans with your government. That way should an emergency arise, they'll know how to get ahold of you. For US residents, you can register at https://travelregistration.state.gov .
<input type="checkbox"/>	Apply For Visas & Check Entry Requirements	Check at www.travel.gov to see what the entry requirements are for the country you are visiting. Apply for Visa's early, extra early if you're traveling during summer months. It's also a good time to check the expiration date on your passport. Passports usually must be valid for 6 months beyond your date of arrival.
<input type="checkbox"/>	Call Your Bank	Let them know where you're traveling out of the country and when you'll be gone. Get numbers to report lost or stolen card for the countries you are visiting and also consider changing your daily withdrawal limit on your ATM card while you're gone.
<input type="checkbox"/>	Print Trip Itineraries	Print your trip itinerary along with emergency contact numbers and give to friends and relatives so they know how to reach you if needed.
<input type="checkbox"/>	Call Wireless Provider	Make sure you have enabled international calling on your mobile phone. Also verify call, text and data rates you will be charged for the countries you are visiting, as well as verify signal coverage maps to make sure you'll have service.
<input type="checkbox"/>	Foreign Currency	Banks and currency companies usually take a day or two to get foreign currency to you, so order early.
<input type="checkbox"/>	Check Medications	Start putting together your medications and make sure you have enough to last your entire trip, plus an extra day or two. Also, check to see if there are any restrictions on your medications for the country your are visiting.
<input type="checkbox"/>	Handle Mail	Arrange to have your mail held or picked up for you.
<input type="checkbox"/>	Call Your Security Company	If you have an alarm service on your home, consider calling your security company to let them know you'll be gone. They'll be able to dispatch fire or police immediately, without first trying to call your home.
<input type="checkbox"/>	Check & Charge Batteries	Make sure you have batteries for any cameras, iPods, video cameras, etc.

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<input type="checkbox"/>	Check Photo & Video Memory Cards	Make sure you have plenty of capacity free for the photos and videos you'll take on your holiday.
<input type="checkbox"/>	Check and Photograph Your Luggage	Check your luggage to make sure all zippers, etc are working and that luggage tags are current. It may also be helpful to take a picture of your bag and print it and carry it with you. That way if the airline loses it, you can show them or give them the picture to help identify it.
<input type="checkbox"/>	Print Reservations	Print copies of flight reservations, hotel reservations and activity reservations with confirmation and contact numbers in case you need them while traveling.
<input type="checkbox"/>	Reserve Airport Transportation	If you aren't driving yourself to the airport, make sure you arrange your airport transportation early, so you can depart at the time you want.
<input type="checkbox"/>	Recheck Hotel Rate Before Leaving	If you made a hotel reservation that's cancelable, check the rate a few days before you leave and see if the rate has gone lower. You may save some \$\$\$
<input type="checkbox"/>	Update Address Books & Contact Numbers	If you'll be taking your wireless phone or laptop, update your address book or phonebook with emergency contact numbers and addresses (embassy, hotel, travel insurance company, local airline number, etc) for your destination.
<input type="checkbox"/>	Scan Copies of Important Documents	Put scanned copies of your passport, visas or other important documents in an encrypted file on a password protected cloud based service such as Dropbox, Mobile Me, Mozy, etc. That way you'll be able to access them from any computer connected to the internet in case of loss or emergency.
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